

MINUTES OF STOKE SUB HAMDON PARISH COUNCIL
MONTHLY MEETING HELD ON
WEDNESDAY 6TH SEPTEMBER 2017 IN THE MEMORIAL HALL

17/108/a PRESENT:

Members: Mrs Barbara Brooks (Chairman), Mr Hugh Donovan (Vice Chairman), Mr Andy Dawe, Mr Brian Evans, Mr Robert Manning, Mrs Rebecca Merrick and Mr Malcolm Uhlhorn

Others: Mrs Sarah Moore (Clerk) and 7 members of the public

17/108/b APOLOGIES:

Mr Neil Bloomfield (Parish Councillor & County Councillor), Mrs Caroline Freeman, Mr Graham Middleton and Mrs Sylvia Seal (District Councillor)

The Clerk stated for the benefit of the members of the public that the meeting was being recorded and if there were any objections to being recorded then members of the public needed to declare this. There were no objections

17/109 DECLARATION OF INTEREST:

Cllr Brooks declared an interest in the Memorial Hall

Cllr Merrick declared an interest in the Sports & Recreation Trust and the Memorial Hall.

Cllr Uhlhorn declared an interest in matters relating to the Memorial Hall.

Cllr Evans declared an interest in matters relating to the Hamdon Youth Group, Sports & Recreation Trust, Stoke Working Men's Club, Stoke Performing Arts Group and the Friends of Ham Hill.

17/110 PUBLIC SESSION:

There were a number of residents attending with concerns about the planning application to change the S106 agreement and affordable housing specification on the development adjacent to Stanchester Academy. A resident pointed out that the village needs affordable housing as the younger generation who are born and bred in the village are unable to continue living here as the price of housing is too expensive. The resident said that the youth are the future of our village life and should be given a chance to remain here. Cllr Brooks explained their legal obligation when they purchased the site was to build 6 affordable houses and to pay some monies to the District Council, of which a percentage comes back to the village and some goes towards infrastructure. Their current application is to be released of both of these obligations as the developers consider that the site is not financially viable. Therefore, if this application is granted the village would not get any affordable housing nor would it receive any money and this is something that the parish council is totally against. Cllr Brooks said that the Ward members have been contacted to request that this application is discussed at SSDC's formal committee meeting where the parish council will be given the opportunity to either speak at the meeting or submit a written statement to justify why the village needs the developer to honour their obligations. Cllr Donovan explained that the parish council are solely consultees and the decisions are made by SSDC and the parish council will do their utmost to complain how wrong this application is.

The resident commented that in no way does he blame the parish council and not only is it important that the younger members of the community have somewhere to live but it is important for the growth of the village for the next 40 or 50 years.

A resident commented that the builder who is building the houses behind the Co-Op, which was to be only affordable housing, has gone into receivership. Cllr Brooks said that the parish council were aware of this and the developer is actively looking for another builder. Cllr Brooks pointed out that all 14 houses will be affordable on this site and if a development consists entirely of affordable housing then no s.106 agreement funding is paid to the village. Cllr Manning said that any member of the public can make a comment on the SSDC website. Cllrs Brooks and Donovan encouraged the public present to make observations.

A resident expressed concerns about the speeding traffic through North Street especially at the top of the street. The resident commented on the lack of speed limit signage. Cllr Manning mentioned that there should be another speed bump to be installed which was part of the initial Brocks Mount development. Cllr Donovan asked whether there is evidence of vehicles doing more than 30 miles per hour and that this needs to be passed onto the Community Speedwatch team. Cllr Donovan said that the CSW team presently cover West Street and East Stoke and may possibly need more volunteers. The resident mentioned that in other villages there are lower speed limits and a plethora of signage but there is little or no signage in this village. The Clerk commented that Highways are normally against signage in a conservation area and it is not allowed where there are streetlights. The Department of Transport stated that it is illegal to have 30mph repeater signs in a lit 30mph area if the streetlights are less than 200 yards apart. The resident enquired about the flashing speed signs and the Clerk explained that Somerset County Council will install a Speed Indicator Device but this is carried out on a rota basis between different areas in the district and the parish would probably have to pay for this. The area will need to be identified as a problem area and the parish council would need to apply to be put on the rota. Also, the device needs to be in a fix position that is visible to the public. Cllr Donovan said that initially the data needs to be collated i.e. via Speedwatch and the Clerk agreed to contact the CSW co-ordinator and pass on the residents contact details. Councillors encouraged the residents to join the Speedwatch team as volunteers to strengthen numbers

Action Clerk

A resident enquired whether the proposed development at West Street was still progressing. Cllr Brooks said that outline planning permission had been granted but the parish council had not heard anything since. The resident also asked whether there would be any further development in the village. Cllr Brooks said that 9 fields were identified as potential development sites but the criteria for development was access, availability and feasibility and the only ones that met all of these criteria were West Street, next to Stanchester, behind the Co-Op and by Southcombe's factory. All these had had planning permission applied for.

A resident mentioned the Register of Interests at SSDC and that some councillors' information is missing or old council members are still listed. The Clerk said that all the information had been sent and it was down to SSDC to amend their website accordingly. The Clerk stated that she had received an email from SSDC asking for confirmation of members' register of interests and had also been informed by another parish that one councillor had been incorrectly listed under their parish.

A resident said that during the recent bout of inclement weather it has been noticed that a number of drains around the village have not been cleaned out properly or not at all and were unable to cope with the amount of rainwater. The resident identified a number of areas and the Clerk asked if residents could inform her of any problems whether it is drains, streetlights, potholes etc. and then it can be reported straightaway. Cllr Donovan said that photographic evidence would also be helpful.

17/111 MINUTES OF PREVIOUS MEETING:

The Minutes of the previous Parish Council meeting were signed and approved.

Proposed: Cllr Donovan Seconded: Cllr Evans agreed unanimously

The Minutes of the Extraordinary meeting were signed and approved.

Proposed: Cllr Merrick Seconded: Cllr Manning agreed unanimously

17/112 MATTERS ARISING FROM MINUTES:

17/112/a Review of Action List

The Clerk reviewed the items on the Action List:

- i) The Clerk has given HeartStart the available hall dates in October and is waiting for HeartStart to confirm.

- ii) Broken Brown Highway Sign – The Clerk said that Cllr Bloomfield has reported this and is on the Highways agenda to sort out. It was agreed to report this on the SCC website.
Action Clerk
- iii) Handrail for North Street Allotments –Cllr Donovan apologised and said that he would get the job done before the winter.
Action Cllr Donovan
- iv) Princes Close Turning Bay – The Clerk said this has been chased but the Highway officer’s email no longer exists and has now sent a request in to the generic email address at SCC. Still waiting for a reply.
Action Clerk
- v) Play Equipment at Stonehill – The Clerk said that she had submitted the order form, still waiting for an installation date. The sales rep from Caloo who confirmed that the installations manager would be making contact. There were concerns about public liability and the Clerk agreed to contact them once more before putting in a complaint.
Action Clerk
- vi) Various Highway issues – The potholes have been repaired along Highway and East Stoke but there is a new pothole that needs reporting. This is by Lake Lane/East Stoke; the tarmac is breaking away from around the drain cover. The painted ‘slow’ sign has been done. The overhanging trees near Stanchester may not be completed until after the housing development has been completed.
Action Clerk
Cllr Dawe mentioned that the verge between Highway and Windsor Lane is encroaching onto the public footpath. The Clerk said that this belongs to the Duchy of Cornwall and the Duchy’s land agent has confirmed that it is the responsibility of the tenant to keep it cut back. It was agreed for the Clerk to contact the tenant.
Action Clerk
- vii) Memorial Hall Bench in the recreation ground – The Chairman of the Sports & Recreation Trust has been on leave so Cllr Merrick is unaware whether the resident has been contacted.
Action Cllr Merrick
- viii) Councillor Training – The Clerk said that she had booked some training for Cllrs Brooks and Donovan for budget setting and broader financial management at a cost of £30 per person. This had to be booked due to place availability. The Clerk asked for a resolution for this training.

Proposed: Cllr Merrick Seconded: Cllr Uhlhorn agreed unanimously

Cllr Uhlhorn enquired whether there would be any further planning training as he was unable to attend the sessions on either the 5th or 12th October. The Clerk said that SSDC usually hold these training sessions annually. Brooks said that she would like to attend on the 12th October.
Action Clerk

- ix) Playground Inspection – Cllr Seal said a date will try to be given of when the inspections will be carried out but this is not always possible. This is still ongoing.
- x) Noticeboard – The noticeboard has been refurbished and is now in situ at East Stoke.
- xi) North Street Line Marking – The Clerk said that she has reported this again on the SCC website.
Action Clerk
- xii) Installation of Dog Bin – This is to go at the junction of Great Field Lane. Cllr Seal was finding out from Streetscene whether it could go on the route. The Clerk said that she would contact Streetscene.
Action Clerk
- xiii) Overgrown Footpaths from Percombe to Stoke – These have all been done.
- xiv) Highway Verge & West Street Layby Cutting – The Clerk has contacted the groundsman and he will provide a quotation for this. The Clerk has also asked for a quotation for the brambles at the back of Stonehill allotment site which keeps encroaching on a resident’s property. Cllr Uhlhorn said that the groundsman has cut the verges this year so the quotation price needs to be for 2018.
Action Clerk
- xv) Litter Bin at Stonehill – Cllr Dawe asked whether quotations had been sought for the provision of a litter bin at the entrance to Stonehill. The Clerk said that she has asked the handymen for quotes. One has said that he does not provide this type of work. The Clerk said that as it will be a stone bin then quotations may need to be source from

general builders. Cllr Donovan said that we could have something similar to the National Trust bins. Cllr Uhlhorn said that the bin would require proper fixings as well.

17/113 DISTRICT & COUNTY COUNCILLORS:

17/113/a Sylvia Seal – District Councillor

No report received.

17/113/b Neil Bloomfield – County Councillor:

No report received.

17/114 SPORTS AND RECREATION TRUST REPORT:

17/114/a Inspection Report:

No report received.

17/114/b Resolution on Annual Maintenance & Insurance Grant – Totalling £2,682:

This item was raised at the July meeting but the resolution could not be passed as there was no quorum. The grant is for the annual maintenance of £2,000 and insurance of £682.

Proposed: Cllr Donovan Seconded: Cllr Uhlhorn 2 abstained; 3 agreed

Cllr Donovan asked for clarification regarding the insurance and who owned the pavilion. The Clerk said that it was the Sports and Recreation Trust who owned the building. The proviso when the grants for the pavilion were given was that the parish council would provide an annual grant of £2,400 which was to be ring-fenced should the pavilion have to be rebuilt. The parish council hold this is a separate reserve account. The Clerk said that legally the parish council are not allowed to pay the insurance directly for community buildings that are held by charitable trusts; it has to be given as a grant and the Trust must take out their own buildings insurance.

Cllr Donovan said that the building is on the parish council asset register as a community facility with no value and asked Cllr Merrick whether the Sports and Recreation Trust had an asset register. Cllr Merrick said no but agreed to clarify this with the Chairman of the Sports and Recreation Trust

Action Cllr Merrick

17/115 SPORTS & LEISURE:

17/115/a Hamdon Youth Centre:

Cllr Brooks said that there has been no further progress as the solicitors are waiting for details from the church's trustees.

17/115/b Hamdon Youth Group:

Cllr Evans said that the HYG are holding an EGM in Stoke Working Men's Club on 7th September. Cllr Evans reported that the HYG is doing well with an increase in members. The Monday session has up to 40 youngsters attending in the All Saints Hall and is very vibrant and busy. The Wednesday session in Norton has around 5 youths attending but this session is aimed at counselling.

17/115/c Memorial Hall and Grounds:

Cllr Brooks said that the Treasurer will be submitting a grant request for consideration at the next parish council meeting. This is to go towards redecorating the hall.

Cllr Brooks reported that the committee have advertised for volunteers to join the committee and they have succeeded in recruiting a new member.

17/115/d Play Areas:

The playground inspection report was passed to all members.

17/115/e Any Other Issues:

None declared.

17/116 VILLAGE ENVIRONMENT:

17/116/a Allotments

No report given.

17/116/b Community Emergency Plan:

No report given.

17/116/c Crime and Anti-Social Behaviour:

No report given.

17/116/d Footpaths:

No report given.

17/116/e Ground Maintenance:

The Clerk commented that the grass in both play areas has not been cut and neither has the verge on Ham Hill Road. She said that she had also received a complaint from a resident about the amount of cut grass left on the Memorial Hall grounds. The Clerk said that had contacted the groundsman and his response was that, as stated in the contract, the number of cuts was reduced but the rate of growth of the grass had not slowed down because of the recent weather conditions. The play areas were not cut due to the number of children in the play areas over the summer and there were too many cars parked next to the verge on Ham Hill. Cllr Brooks said all he had to do was to ask the children to leave so the job could be done and Cllr Uhlhorn said that if there is a problem then he is to contact the Clerk. The Clerk also commented that she has again asked for a programme of work.

The Clerk said that she has received a complaint that the hedge in Hedgecock Lane is overgrown and encroaching onto the footpath. This side of the hedge is the responsibility of the National Trust and that she has contacted their Ranger asking them to get it cut.

The Clerk said that she has received a suggestion in response to the request in the newsletter about improvements to the village. This was to prune back the trees which are obscuring the view north of the platform and bench at Sea Wall. The Clerk commented that she and Cllr Uhlhorn had previously reviewed this area and had suggested that for a future project this area could be transformed. Cllr Uhlhorn explained that the Elder trees are cut back and that this would be a project for 2018. Cllr Uhlhorn and the Clerk will measure out the area and formulate a design. The Clerk will ascertain whether the trees are on the parish's land or the Duchy tenant's land

Action Clerk & Cllr Uhlhorn

17/116/f Highways and Transport:

Cllr Brooks reported that a resident had an accident on the pavement in North Street at the access to the farm entrance. The farmer has been in discussion with Highways regarding the repair of the pavement for some time but due to budgets costs they have refused. Cllr Brooks asked the Clerk to report this to Highways and to request that this is repaired.

Action Clerk

The Clerk reported that she has received a complaint from a resident in East Stoke that the drains at the foot of Hedgecock Lane and adjacent to 'Coverdale' are completely blocked which is resulting in all drainage water diverting through Montacute Road, East Stoke. This was reported on the SCC website. The Clerk agreed to chase this.

Action Clerk

17/116/g Street Lighting

No report given.

17/116/h Any Other Issues:

i. Ham Hill

The Clerk commented that she had received an email from SSDC Countryside Manager stating that she had discussed the poor state of repair of the old pump house along the bottom bridleway with the owner of Hedgecock Hill Woods. They have reached an agreement whereby the ranger team will carry out rudimentary works to make the building safe again and work will take place in the autumn. She has also asked if anyone has any old plans for the building to ask them to get in touch so that SSDC can properly consider their options. The Countryside Manager will be checking with Historic England to see whether the building is listed in any way before any works take place, but she can't find any mention of it on the online heritage register.

The Clerk said that she would contact the History Group to find out if they have any information on this building. The Clerk said that this building is a historic part of the village.

Action Clerk

ii. Damaged Dog Bin

The Clerk reported that the hinged entry tray to the dog waste bin at the foot of Hedgecock Lane is broken. She is yet to investigate this. Cllr Merrick asked whether the bin is cover under warranty. The Clerk will check this. **Action Clerk**

iii. Business Cold Calls

Cllr Manning reported that a firm in Plymouth is trying to sell insulation but pertaining to come from Stoke sub Hamdon. Cllr Manning was concerned that this firm was trying to scare residents into purchasing their product. It was agreed to put an article in the newsletter warning residents of sharp practice. **Action Cllr Brooks**

17/117 FINANCE:

17/117/a Matters for Report

i. Monthly Bank Reconciliation

The Clerk gave the monthly bank reconciliation report as at 31st August 2017

Current Account	£ 100.00
Business Reserve Account	£ 116,258.23
Sports & Recreation Trust Reserve Account	£ 14,417.83
Asset Management Reserve Account	£ 27,237.70
Total	£ 158,013.76
Outstanding Credits	(£ .60)
Outstanding Transfers	£ 819.45
Outstanding Cheques	(£ 4,750.40)
Total as Cash Book	£ 152,443.31

ii. NatWest Signatories

The Clerk asked whether the problem with the number of signatories could be resolved. There are still some applications that are still outstanding and Cllr Donovan said that the councillors in question need to go into the bank and get it sorted out. Cllr Brooks mentioned that it may be a probability that the parish council could move to online banking. Cllr Merrick asked whether the Clerk received notification of the new signatories. The Clerk said no. The individual councillors need to go into the bank and enquire. **Action Cllrs Evans & Uhlhorn**

17/117/b Matters for Resolution

i) Cheques Payable:

Sarah Moore	Expenses for July & August	£ 42.15	Chq 2112
Stable Print & Design Ltd	September Newsletters	£ 190.00	Chq 2113
Countrywide Ground Maintenance	Ground Maintenance –	£ 655.20	Chq 2114
Duchy of Cornwall	½ Yearly Rent – Allotments & Recreation Ground	£ 816.00	Chq 2115
Olivia Adams	Internal Audit	£ 120.00	Chq 2116
Stuart Tayler	Noticeboard Refurbishment	£ 160.00	Chq 2117
G Cashmore Garden & Maintenance	Cleaning of North Street Railings	£ 72.50	Chq 2118
Stoke sub Hamdon Memorial Hall	Refurbishment Grant	£ 2,705.00	Chq 2119
	Total	£ 4,760.85	

Proposed: Cllr Evans Seconded: Cllr Uhlhorn agreed unanimously

ii) Other:

Cllr Donovan said that a laptop was needed for the Parish Clerk. This would have Office 365 business and use a Cloud based system for backing up which would cost around £6-£7 per month and would make documents more easily accessible. Cllr Donovan said that the council has budgeted for up to £1,000 to spend on equipment but thought that £700-£800 would be sufficient to spend on a laptop. Cllr Donovan went on to explain the parameters required and said that he had looked at HP and Dell. He also mentioned that the parish council had not spent any money on IT. Cllr Brooks asked councillors to pass a resolution. Cllr Dawe said that as there is £1,000 set aside in the budget it would be better to pass resolution on that amount and then there is a contingency. Cllr Brooks proposed to spend up to £1,000 for a laptop, case and for the setting up of Office 365.

Cllr Donovan said that the parish records are presently backed up on a memory stick which is perfectly adequate but the records could be backed up to the Cloud. The Clerk said that as an additional precaution she would still back the records up on a memory stick. The Clerk also mentioned that there would be certain permissions set on any documents shared.

Proposed: Cllr Brooks

Seconded: Cllr Merrick

agreed unanimously

17/118 PLANNING:

17/118/a Planning Information:

The Clerk apologised that she had not contacted SSDC on why they had named the development in East Stoke 'Cloudberry' and that she would chase this. **Action Clerk**

The Clerk said that SSDC have asked for the Parish Council's suggestions for the street name for the housing development off Great Field Lane. The developer has proposed a name of "Westmead Close" for the new road in the development. SSDC and Royal Mail have no objections to this proposed name. SSDC have said that they have looked at British History online for Stoke Sub Hamdon and it states that Westmead was a common meadow in Stoke Manor. It was agreed to accept the name 'Westmead Close'.

Also, SSDC needed confirmation on whether Great Field Lane is the correct name of the road from the junction Langlands northwards past Southcombe factory to the access to North Street Workshops. The only property accessed on Great Field Lane is Southcombe Gloves and they have their address on their website as Great Field Lane, TA14 6QD. However, Royal Mail and the SSDC gazetteer hold Cole Lane as the thoroughfare for TA14 6QD. The Clerk said that this used to be part of Cole Lane but this area was renamed Great Field Lane up to Southcombe's factory when the housing development for Glovers Close, Becksfield and Tiptoft were built and the main part of Cole Lane was closed to traffic and bollarded. **Action Clerk**

17/118/b Parish Planning Committee Feedback on Applications:

17/02837/ADV - The display of 1 No. illuminated fascia sign and 1 No. projecting sign to replace existing signage - The Fleur de Lis, West Street, Stoke sub Hamdon TA14 6PU – No objections or observations

17/02842/LBC - Carrying out of external alterations to include replacement signage and new lantern - The Fleur de Lis, West Street, Stoke sub Hamdon TA14 6PU – No objections or observations

17/03073/FUL – The siting of a children's adventure play area and outdoor gym equipment – Recreation Ground, West Street, Stoke sub Hamdon TA14 6QE – No objections or observations

17/03066/FUL – Single storey front porch extension to existing single storey pavilion building - Recreation Ground, West Street, Stoke sub Hamdon TA14 6QE – No objections or observations

17/03311/LBC – Application for the removal of stone wall and reconstruction to improve parking, replacement of external glazed door and window and internal alterations to provide new door opening – Hoods, 34 North Street, Stoke sub Hamdon TA14 6QR – No objections or observations

17/03560/TPO - Notification of intent to carry out surgery works to 1 Beech, within SSDC Tree Preservation Order (STHA) 1998 - 16 Brocks Mount, Stoke sub Hamdon TA14 6PJ – no observations or objections.

Cllr Merrick asked for clarification on the type of tree surgery to be carried out. Cllr Manning said that it was a slight reduction of the crown and out perimeter to the North and that it was just to reshape the tree.

17/03540/PDE- Proposed rear extension (i) the projection of the extension beyond the rear wall is 3.6m (ii) the maximum height of the extension is 3.2 (iii) the height of the eaves of the extension is 2.6m - 27 Stonehill, East Stoke, Stoke sub Hamdon TA14 6RH – No objections or observations.

17/118/c Planning Decisions and Reports:

- i. Reports
No reports given.
- ii. Decisions
17/02478/TEA – The installation of a new 15m replica telegraph pole, 2 no. 300m microwave dishes and 2 no. equipment cabinets along with ancillary development – Land off Montacute Road, East Stoke, Stoke sub Hamdon – Granted

It was agreed to ratify the planning working party's recommendations.

Proposed: Cllr Uhlhorn Seconded: Cllr Manning agreed unanimously

Cllr Donovan mentioned that there was a sapling beech tree advertised on the Stoke sub Hamdon Facebook page and asked whether Cllr Uhlhorn if this could go in the Memorial Hall grounds. Cllr Uhlhorn said that he would look into this. **Action Cllr Uhlhorn**

17/119 **GOVERNANCE:**

Cllr Brooks said that the draft terms of reference for Finance and HR require approval and asked for any comments/changes:

- i. Terms of Reference for Finance
The Clerk queried bullet point 5 under section 'Risk Management and Internal Control' regarding providing paperwork for the use of her mobile phone and home telephone and for mileage coverage. Cllr Merrick seemed to think that there was a ruling that a phone can be used for business and assume a percentage of the cost. The Clerk confirmed that this had previously been agreed and that the mileage is set by HMRC is 45p per mile. It was agreed to insert the phrase after scrutinised '...in accordance with the expenses policy or....'
Cllr Donovan said that the date needed to be changed to read 6th September 2017.
The Clerk asked if the council were going to have a virement policy. Cllr Donovan said that should this be in place as money is transferred between bank accounts. Cllr Brooks said that this is only needed if money is moved from one budget line to another and not the transfer of actual money. The Clerk said that any money left from a previous year's budget not designated against a project needs to be identified and allocated against a specific project.

Proposed: Cllr Manning Seconded: Cllr Uhlhorn agreed unanimously

- ii. Terms of Reference for HR
The Clerk said under Confidentiality bullet point 2 the sentence should include '... and will also be a breach and contravention of the Data Protection Act 1998'
Cllr Donovan said that the date needed to be changed to read 6th September 2017.

Proposed: Cllr Evans Seconded: Cllr Uhlhorn agreed unanimously

17/120 **CORRESPONDENCE:**

A resident has complained that the contacts list at the back of the newsletter is not always up to date. The Clerk said that she updates this regularly when she is notified of a change. The Clerk said that she had to get back to the resident to find out which contacts had been changed and that it was the PCSO and the URC. The PCSO regularly changes and this has now been altered and the information is also on the police.uk website. Also the URC should not be shown as the Community Arts Centre as the church has not been sold yet. It was agreed to add a line on the newsletter requesting residents to notify the Clerk of any changes.

17/121 MEMBERS' & CLERK'S REPORTS:

Cllr Manning commented that the cleaning of the railings in North Street was much appreciated.

The Clerk reported that the LGBC has formally commenced an electoral review of future ward boundaries for the South Somerset District Council. For parishes, the review can recommend changes to the electoral arrangements of parish and town councils i.e. the number, names and boundaries of parish wards and the number of parish councillors for each parish ward. The ten-week public consultation started on 22nd August and ends on 30th October. The LGBC intends to publish draft recommendations in January 2018 and after a further period of consultation on those draft recommendations the new electoral arrangements will come into effect at the local elections in 2019. The Clerk said that Stoke sub Hamdon consists of two wards, Hamdon ward and St Michael ward, and this gives the opportunity of suggesting that East Stoke which is part of St Michael ward be included with the rest of the village under the Hamdon ward.

The Clerk said that the LGBC's poster is on the noticeboard giving residents all the necessary contact information.

17/122 ITEMS FOR FUTURE AGENDAS:

The village improvements was discussed under *Minute ref: 17/116/e*

17/123 DATE OF NEXT PARISH COUNCIL MEETING:

There being no further business the meeting was closed at 9.15pm. The next meeting will be held on Wednesday, 4th October 2017 at 7.00pm.