

MINUTES OF STOKE SUB HAMDON PARISH COUNCIL
MONTHLY MEETING HELD ON
TUESDAY 10TH MAY 2016 IN THE MEMORIAL HALL

16/057/a PRESENT:

Members: Mrs Barbara Brooks (Chairman), Mr Neil Bloomfield, Mr Chris Earl, Mr Brian Evans, Mrs Rebecca Merrick, Mr Graham Middleton and Mr Malcolm Uhlhorn.

Others: Mrs Sylvia Seal (District Councillor), Mr John Bailey (County Councillor), Mrs Sarah Moore (Clerk) and 7 members of the public.

16/057/b APOLOGIES:

Mr Hugh Donovan (Vice Chairman), Mrs Wendy Hall, Mrs Marilyn Hart, Mr Paul Spearpoint and the PCSO

The Clerk had previously explained at the Annual Parish Council meeting that Cllrs Spearpoint and Hall had resigned from the Parish Council.

16/058 DECLARATION OF INTEREST:

Cllr Merrick declared an interest in matters relating to the Sports and Recreation Trust and Cllr Uhlhorn declared an interest in matters relating to the Memorial Hall.

16/059 PUBLIC SESSION:

A resident voiced their concern that the village was being split in two over the Methodist Church and commented that the attendance of the Parish meeting was poor and thought it was not advertised sufficiently. Cllr Brooks confirmed that the meeting had been advertised quite correctly in accordance with rules, and pointed out that as Annual Parish Meetings had not been held over the past 5 years by the previous Chairman, contrary to requirements, residents were not used to this opportunity, and attendance had therefore been low. The resident also alleged that parish councillors did not attend village events or coffee mornings, and that councillors need to make themselves known to the entire village. Cllr Brooks pointed out that this was not the case, and agreed that it often took a while for new councillors to be known in the village.

A resident asked why the parish was providing funds for the Sports and Recreation Trust to purchase the Methodist Church. Cllr Merrick informed the resident that the purchase of the Methodist Church had nothing to do with the Sports and Recreation Trust. Cllr Brooks stated that it would be the Parish Council purchasing the building as an asset for the community. This was an example of misinformation being circulated round the village

16/060 MINUTES OF PREVIOUS MEETING:

The Minutes of the April Parish Council meeting were signed and approved.

Proposed: Cllr Evans Seconded: Cllr Uhlhorn Agreed unanimously

The Minutes of the Extraordinary Parish Council meeting were signed and approved.

Proposed: Cllr Merrick Seconded: Cllr Evans Agreed unanimously

The Clerk read out the report of the Annual Parish meeting. Cllr Bloomfield said that more notification was needed.

16/061 MATTERS ARISING FROM MINUTES:

16/061/a Defibrillator – Memorial Hall Grounds

The Clerk announced that the training would be taking place on 14th May in the Memorial Hall.

16/062 DISTRICT & COUNTY COUNCILLORS:

16/062/a Sylvia Seal – District Councillor:

Cllr Seal gave her report:

- Ham Hill:
 - i. The tarmacking had been completed by the turning to the Prince of Wales and the Rangers Office and, the other car parks will shortly have new gravel.
 - ii. Events in June are 'Making Bee Homes' on 3rd June – booking is essential
(Cllr Bloomfield left the meeting)
and on 18th June there will be 'Woodland Crafts'.
 - iii. The Witcombe Stream Project is awaiting planning permission
(Cllr Bloomfield returned to the meeting)
 - iv. Two new benches have been installed
 - v. The bluebells are out in Pit and Horse Wood
- District Executive – two items have been discussed:
 - i. Proposed changes to fee paying car parks. Cameras will be installed at the entrances and exits and will record registration numbers. Users can either pay at the ticket machines or remote card payment
 - ii. Community Infrastructure Levy – the agreed modification will be submitted to an independent examiner on 27th May. This modification refers to new commercial and new residential properties.

16/062/b John Bailey – County Councillor:

Cllr Bailey's report had been circulated to all members.

- An invitation has been circulated from Castle School for the opening of their new building.
- Cllr Bailey is waiting for an update from County on Highway issues
- Cllr Bailey asked parish council members to attend the Hamdon Youth Group meetings. Cllr Evans apologised that he would not be able to attend this coming meeting but would be happy to attend future meetings. Cllr Merrick agreed to attend. Cllr Middleton asked Cllr Bailey to circulate details of the meeting. Cllr Bailey agreed and asked that those who can attend report back at the next parish council meeting.

(Cllr Bailey left the meeting)

16/063 SPORTS AND RECREATION TRUST REPORT:

No written report given. Cllr Merrick commented that the Trust is waiting to hear back from SSSDC regarding the adventure play area. Cllr Seal said there had been some delays but they now have a list of suppliers and a design.

Cllr Merrick said that the problems with the contractor for the boules court have now been sorted out.

16/064 REVIEW OF STANDING ORDERS:

The Standing Orders with the exception of those that incorporate mandatory statutory requirements were reviewed. Under Standing Order 8, Voting on Appointments: it was agreed to include that if more than two persons have been nominated for a position those persons can leave the room while voting takes place. Under Standing Order 17, Accounts and Financial Statement, section c: it was agreed to leave the budget comparison report at quarterly. These changes to the Standing Orders will be adopted at the June parish council meeting.

Cllr Brooks mentioned that the Memorial Hall committee requested that the parish council meetings were moved to Wednesday. It was agreed to hold the parish council meetings on the first Wednesday of the month starting in September.

Proposed: Cllr Earl

Seconded: Cllr Uhlhorn

Agreed unanimously

Cllr Middleton requested that a list of all future meeting dates be given to councillors.

16/065 SPORTS AND LEISURE:

16/065/a Community Right to Bid:

Cllr Brooks explained that the form for the Public Works Loan and the forms for the grants have been submitted and she is awaiting the outcome.

16/065/b Events 2016:

i) **The Queen's 90th Birthday Celebrations**

Cllr Brooks reported that the event organisation had now been taken over by a group of residents to make the celebrations a wonderful family day with a picnic and a variety of activities being held, and was a good example the community working together.

16/065/c Hamdon Youth Group:

This item was discussed under *Minute ref: 16/062/b*

16/065/d Memorial Hall and Grounds:

Cllr Uhlhorn asked if a memorial tree could be planted for the Queen's birthday. A discussion was held and Cllr Brooks asked Cllr Uhlhorn to find out the cost for the tree, plaque and guard.

The Clerk reported that a resident had complained about the brambles at the back of the Memorial Hall grounds encroaching on his property. The Clerk said that she was not sure if these were coming from the Priory grounds or from the Memorial Hall grounds and that she would talk to the groundsman.

16/065/e Play Areas:

The Clerk reported there was a considerable amount of damage to the new play equipment at Stonehill and that the incident had been reported to the police. The Clerk was contacting the insurance company. It was agreed to put an article in the newsletter.

16/065/f Any Other Issues:

None declared.

16/066 VILLAGE ENVIRONMENT:

16/066/a Allotments:

The Clerk said that the allotments letters had been sent out and the majority of the rent had been received. The Clerk said that there are a few vacancies and these would be advertised once all the allotment rent had been received.

16/066/b Community Emergency Plan:

No report given.

16/066/c Crime and Anti-Social Behaviour:

No report given.

16/066/d Footpaths:

No report given.

16/066/e Ground Maintenance:

The Clerk said that she would ask the new groundsman to clear the weeds in North Street prior to the May Fayre.

Cllr Uhlhorn commented that he was organising the tender process for next year's contract.

16/066/f Highways and Transport:

Cllr Merrick said that she had received a response to the formal complaint regarding Brocks Mount.

16/066/g Street Lighting:

No report given.

16/066/h Other Issues:

No report given.

16/067 FINANCE:

16/067/a Matters for Report

None declared

16/067/b Cheques for Signature

Sarah Moore	Expenses April	£ 17.70	Chq 2030
Stable Print	May Newsletters	£ 190.00	Chq 2031
Somerset Landscapes Ltd	Ground Maintenance April	£ 397.99	Chq 2032
Stoke sub Hamdon	Grant towards a Projector		
Sports & Recreation Trust	for Stoke Performing Arts Group	£ 400.00	Chq 2033
Stoke sub Hamdon			
Sports & Recreation Trust	Grant for May Fayre Programmes	£ 490.00	Chq 2034
Somerset Association of			
Local Councils	Affiliation Fees 2015/16	<u>£ 502.28</u>	Chq 2035
	Total	£ 1,997.97	

Proposed: Cllr Brooks Seconded: Cllr Middleton agreed unanimously

16/067/c Matters for Resolution

The Clerk reported that the insurance renewal was £741.70 and that Came & Company had invited the parish council to extend the long term agreement for another three years and that the annual renewal payment would be discounted to £704.61. The Clerk explained that the current LTA expired in 2017 and commented that it would be prudent to seek alternative quotations at that time and not tie into another three year LTA. It was agreed to pay the full amount and seek quotations at next year's renewal.

Proposed: Cllr Middleton Seconded: Cllr Brooks agreed unanimously

16/068 **PLANNING:**

16/068/a Parish Planning Committee Feedback on Applications:

16/01509/PAPV - notification for prior approval for the installation of a total of 421 solar PV panels on 3 roofs of the academy - Stanchester Community School Academy, Montacute Road, East Stoke, Stoke Sub Hamdon, Somerset TA14 6UG – This application does not require the Parish Council to make any consultation as it is a notification application setting out an intention to install solar panels. Cllr Brooks commented that some residents were not happy and felt that the parish council should support the residents. Cllr Seal said that consultation is not necessary by the parish because under planning law this application is permitted development.

16/068/b Planning Decisions and Reports:

16/01693/PDE – proposed rear extension (i) the projection of the extension beyond the rear wall is 5.0m; (ii) the maximum height of the extension is 2.7m; (iii) the height of the eaves of the extension is 2.4m – 11 Windsor Lane, Stoke sub Hamdon TA14 6UE – This application was granted.

16/069 **CORRESPONDENCE:**

A grant application has been received from the Countryside Manager of Ham Hill for the Witcombe Stream project. As part of the project the Country Park team thought it would be beneficial to the village schools and local young people to deliver an extra element linked to practical archaeology. To do this they need to raise £1,450 and are asking the three main parishes for a contribution of £300. It was agreed to give £300.

Proposed: Cllr Bloomfield Seconded: Cllr Merrick agreed unanimously

16/070 **MEMBERS' & CLERK'S REPORTS:**

No reports given.

16/071 **ITEMS FOR FUTURE AGENDAS:**

None declared.

There being no further business the meeting was closed at 9.15pm. The next Parish Council meeting will be held on Tuesday, 14th June 2016 at 7.15pm