

**MINUTES OF STOKE SUB HAMDON PARISH COUNCIL
MONTHLY MEETING HELD ON
TUESDAY 12TH MAY 2015 IN THE MEMORIAL HALL**

15/054/a PRESENT:

Members: Mrs Barbara Brooks (Chairman), Mr Paul Spearpoint (Vice-Chairman), Mr Graham Middleton, Mrs Wendy Hall and Mr Roger Bevan

Others: Mrs Sarah Moore (Clerk) and PCSO

15/054/b APOLOGIES:

Mrs Rebecca Merrick, Mr Bruce Wilson, Mrs Sylvia Seal (District Councillor) and Mr John Bailey (County Councillor)

15/055 DECLARATION OF INTEREST:

None declared.

15/056 PUBLIC SESSION:

There were no public in attendance.

15/057 MINUTES OF PREVIOUS MEETING:

There were amendments to the Minutes:

ref: 15/048/a – changed ‘police’ to ‘speed enforcement unit’ and changed ‘signs’ to ‘sites’

ref: 15/048/c – replaced second and third sentence with ‘Signs have been erected at either end of the Monarchs Way’

The Minutes of the previous Parish Council meeting were signed and approved.

Proposed: Cllr Spearpoint Seconded: Cllr Bevan 2 agreed: 1 abstained

Cllr Hall abstained as she was not present at the previous meeting.

15/058 MATTERS ARISING FROM MINUTES:

15/058/a Parish Noticeboard

The Clerk said that she had contacted the Co-Op who had no objections to a noticeboard being situated near the shop. The landowner also had no objections but stipulated that it would have to be situated on the wall near the disabled parking bay. Cllr Spearpoint objected to the noticeboard being sited on this wall. A discussion was held and Cllr Bevan proposed to accept the landowner’s terms.

Proposed: Cllr Bevan Seconded: Cllr Hall 2 agreed: 1 against

Cllr Middleton agreed to the siting of the noticeboard under the proviso that the situation could be reviewed. It was agreed that thank you letters would be sent. *Action Clerk*

The Clerk said that she had received quotations for a 3 door, 9 x A4 sheets per door, noticeboard and these were from:

- Notice-It Ltd: Post mounted Oak noticeboard with or without gable header with carved or vinyl lettering and each section could have an internal header. The price for a noticeboard with a carved gable header and internal headers - £2,160 (not subject to VAT)
- Greenbarnes Ltd: Post mounted Oak noticeboard with external header with vinyl lettering - £2,074.86 excl. VAT
- Noticeboard Company – Post mounted Oak noticeboard with engraved header - £2,533.86 excl. VAT, delivery and installation.

Cllr Bevan proposed to accept the quotation from Notice-It Ltd.

Proposed: Cllr Bevan Seconded: Cllr Brooks agreed unanimously

A discussion was held and it was agreed that the Clerk would sort out any planning needs.

Action Clerk

The Clerk asked for a resolution for the planning fee which may cost in the region of £385.

Proposed: Cllr Middleton Seconded: Cllr Spearpoint agreed unanimously

15/058/b Defibrillator

The Clerk said that she had received the quotations for a defibrillator and these were from:

- British Heart Foundation: Defibrillator, external cabinet plus training course for up to 16 people - £2,245
- Bull Products: Defibrillator, external cabinet plus training course for up to 12 people - £2,100.60
- Andrew Deptford: Defibrillator and external cabinet - £1,638

The quotations and the possibility of having two defibrillators, one at the Prince of Wales on Ham Hill and one in the village, were discussed. The Clerk pointed out that the grant of £400 from Somerset County Council was for the specific use for a defibrillator to be situated at the Prince of Wales on Ham Hill. The Clerk also said that the Parish Council had a £1,000 bequest ring-fenced for community purposes. Cllr Middleton commented that the Hamdon Playgroup was fundraising towards a defibrillator in the village and it was agreed to find out how much had been raised.

Action Clerk

Cllr Bevan suggested purchasing one defibrillator in the first instance and a second one at a later date.

Cllr Bevan proposed to accept the quotation from the British Heart Foundation.

Proposed: Cllr Bevan Seconded: Cllr Hall Agreed unanimously

Cllr Brooks said that she and the Clerk would contact the village organisations regarding the training.

Action Cllr Brooks & Clerk

15/059 DISTRICT & COUNTY COUNCILLORS:

15/059/a Sylvia Seal – District Councillor

No report given.

15/059/b John Bailey – County Councillor:

The Clerk handed out Cllr Bailey's report. There were no new items for discussion.

15/060 SPORTS & LEISURE:

15/060/a Memorial Hall and Grounds:

Cllr Spearpoint mentioned that two men with metal detectors were digging in the Memorial Hall play area and when approached they said that they had been given permission by SSDC Country Park and Play Area representatives. Cllr Spearpoint said that he had spoken with the Country Park representative who had confirmed that no permission had been given for the village or Ham Hill; the men only had permission to dig and use metal detectors at Nine Springs in Yeovil. SSDC will be writing to them.

A grant request had been received from the Memorial Hall Committee for £10,000. The boiler and heating system needed replacing and the remainder was for redecoration. Two quotations for the replacement of the boiler and heating system had been attached to the grant application. These were from Skillbuild Ltd - £6,680.40 and Smith Gas Engineers Ltd - £6,503.33. A discussion was held and it was agreed to accept the quotation from Skillbuild Ltd. Cllr Bevan proposed that a grant of £7,000 be given for the heating system and for the Memorial Hall Committee to come back to the Parish Council with quotations for the

re-decoration and pest control. Councillors stated that the installation of Wi-Fi would be of benefit to hall users and asked that this be added to the second quotation. *Action Clerk*

Proposed: Cllr Bevan Seconded: Cllr Middleton Agreed unanimously

15/060/b **Sports and Recreation Trust:**

Cllr Spearpoint said that the work relating to the outdoor gym equipment should be going ahead within twelve months.

15/060/d **Hamdon Youth Group:**

A thank you letter had been received in respect of the grant for £3,000 towards provision of a youth worker. The Hamdon Youth Group stated that without the support of the Parish Council they would not be able to continue and would find it difficult to get support from other grant providers.

15/060/e **Play Areas:**

Cllr Spearpoint reported that dogs mess was being put in the bin in the play area at Stonehill. Discussions were held regarding new play equipment for both Stonehill and the Memorial grounds and it was agreed that Cllr Spearpoint and the Clerk would obtain quotes.

Action Cllr Spearpoint & Clerk

15/060/f **Any Other Issues:**

None declared.

15/061 **VILLAGE ENVIRONMENT:**

15/061/a **Crime and Anti-Social Behaviour:**

The PCSO reported that there had been two incidents of anti-social behaviour where eggs had been thrown at a car in West Street and an incident of criminal damage to the Methodist Church.

The PCSO explained that the landowner has not reported the damage to the copse in Matts Lane and the police are unable to intervene. The Clerk said that she had been in discussion with the landowner who will be making this area into woodland with permissive access. Cllr Bevan commented that there was a health and safety risk should the trench cave in and the PCSO said that the landowner needs to report it.

The Clerk reported that the cars in the High Street had their windscreen wipers tampered with.

Cllr Spearpoint reiterated the point from the previous meeting that the police report was not helpful or useful as it covered the whole of the Hamdon beat and the percentages appeared to give an adverse report on the village. Cllr Brooks said that a letter had been sent to the Police and Crime Commissioner.

15/061/b **Street Lighting:**

None declared.

15/061/c **Allotments:**

The Clerk said that she had obtained prices for 210L water butts and stands from B&Q, Homebase and Mole Valley Farmers.

- B&Q: Water butt - £27, stand - £15
- Homebase: Water butt - £35, stand - £16
- Mole Valley Farmers: Water butt - £35, stand - £12

The number of water butts needed for Stonehill and Furlands would be 32 in total. A discussion was held and it was agreed that although it was a good idea it was not practical due to the difficulty in getting them filled. Cllr Bevan suggested abandoning the original proposal and this was agreed.

15/061/d **Footpaths:**

No report.

15/061/e **Highways and Transport:**

Cllr Brooks announced that the tactile paving in the High Street had finally been moved.

The Clerk reported that SCC Highways had inspected the rusty drain covers in East Stoke and had found them safe so no action is planned.

15/061/f **Flooding Group:**

No report.

15/061/g **Any Other Issues:**

i) **Ground Maintenance Contract**

The Clerk reported that the contractor had confirmed that the cost of £621 per occasion under Item 11 – Drainage meant that it was if all the drains in the village had to be cleared but if a single drain were to be cleared then it would be a percentage of that cost. The Clerk also confirmed that this had been stipulated in the contract.

ii) **Litter Pick**

The Clerk said that the litter pick was on Saturday, 16th May at 10am and not 11am as stated at the last meeting. Cllrs Middleton and Spearpoint said that they were unavailable. Cllr Bevan agreed to do East Stoke from Shuldham's Corner to the Cartgate. The Clerk said that she would be picking up the equipment on the Friday morning and could drop some equipment off to Cllr Bevan.

iii) **Dog Bins**

The Clerk said she had emailed Streetscene about the additional dog bins and was awaiting a reply.

iv) **Trees - High Street**

The Clerk confirmed that she had telephoned and emailed the legal department at SSDC but had not received any advice as yet.

v) **Trees – West Street**

The Clerk said when writing to Somerset Landscapes she had asked them to be aware of nesting birds and to notify her when the work would be carried out. It was agreed that it would be prudent to wait until October and that a note should be put in the newsletter. The Clerk said that she had received a good response regarding the logs and had explained to those wanting them that the logs may not be available until the Autumn.

Action Clerk

15/062 **FINANCE:**

15/062/a **Matters for Report**

i) **Insurance Renewal**

The Clerk reported that the renewal documents had been received and that the war memorial was only covered by public liability. The Clerk stated that the insurance value, should it need replacing, would be £250,000. It was agreed that replacement insurance was not needed as probable damage would be done by a third party. It was agreed to void the cheque for £1,080.38 to Broker Network Ltd and replace it with a cheque for £710.88

15/062/b **Matters for Resolution**

i) **Cheques Payable:**

Sarah Moore	Expenses April	£	98.90	<i>Chq 1961</i>
Stable Print	May Newsletters	£	190.00	<i>Chq 1962</i>
Somerset Landscapes Ltd	Groundsman: April	£	345.79	<i>Chq 1963</i>
Broker Network Ltd	Parish Council Insurance		VOID	<i>Chq 1964</i>
Stoke sub Hamdon	Grants for Adventure Play			
Sports & Recreation Trust	Area & May Fayre			
	Programmes		£10,490.00	<i>Chq 1965</i>
Somerset Association of				
Local Councils	Affiliation Fees	£	513.30	<i>Chq 1966</i>
Broker Network Ltd	Parish Council Insurance	£	<u>710.88</u>	<i>Chq 1967</i>
	Total		£12,348.87	

Proposed: Cllr Middleton Seconded: Cllr Bevan agreed unanimously

ii) Other:

The Clerk explained that HMRC have changed her tax code which would therefore altering her net salary and asked members to sign a letter to NatWest Bank in order to change her direct debit. Cllrs Brooks, Spearpoint and Middleton signed the letter.

15/063 PLANNING:

15/063/a Parish Planning Committee Feedback on Applications:

14/05518/CPO & 14/05519/CPO - S73 application to amend the end date for mineral extraction permitted by permission 11/00633/CPO at Monument Quarry (Ham Hill North), Ham Hill, and to amend details referred to in the light of an application made to extend the quarry and to delay the submission of the restoration scheme – The Clerk confirmed that she had written a formal letter of complaint and was waiting for a reply.

15/01694/TPO- application to carry out works to 1 No. Turkey Oak tree within SSDC Tree Preservation Order (STAH 1) 1998 – 24 Brocks Mount, Stoke sub Hamdon TA14 6PJ – This is for information only and no response is needed from the Parish Council.

15/063/b Planning Decisions and Reports:

15/01042/FUL – single storey rear extension and proposed installation of roof lights to existing attic space – 25 East Stoke, Stoke sub Hamdon TA14 6RQ – This application had been granted subject to three conditions.

15/064 CORRESPONDENCE:

A letter and photographs have been received from a resident regarding damaged highway signs at the bottom of North Street and at the end of West Street. The Clerk said that she had contacted highways a couple of years ago about the signs at the bottom of North Street. It was agreed to notify the Highways Authority. *Action Clerk*

15/065 MEMBERS' & CLERK'S REPORTS:

15/065/a Members' Reports:

No reports.

15/065/b Clerk's Report:

No report.

15/066 ITEMS FOR FUTURE AGENDAS:

None declared.

There being no further business the meeting was closed at 9.50pm and the next meeting will be held on Tuesday, 9th June at 7pm.