

MINUTES OF STOKE SUB HAMDON PARISH COUNCIL
MONTHLY MEETING HELD ON
TUESDAY 8TH APRIL 2014 IN THE MEMORIAL HALL

14/055/a PRESENT:

Members: Mr Mike Sampson (Chairman), Mr Graham Middleton, Mr Bruce Wilson, Mr Steve Hay, Mrs Rebecca Merrick, Mrs Wendy Hall, Mrs Barbara Brooks and Mr Neil Bloomfield.

Others: Mrs Sarah Moore (Clerk), Mr John Bailey (County Councillor) and 1 member of the public.

14/055/b APOLOGIES:

Mr Paul Spearpoint (Vice Chairman), Mrs Janet Rose, Mrs Sylvia Seal (District Councillor) and PCSO

14/056 DECLARATIONS OF INTEREST:

Cllr Merrick declared an interest in matters concerning the Sports and Recreation Trust.

14/057 PUBLIC SESSION:

A resident asked about the annual grant of £2,000 that is paid to the Sports and Recreation Trust. The resident said that as the Trust receive money from the Charity Shop do the Parish Council review the grant. Cllr Sampson explained why the grant was initially given and said that it was reviewed two years ago before the Charity Shop became successful. It was agreed in October 2012 to give this amount for another two years and will be reviewed again at the next Finance Committee meeting in November. There was further discussion about the Sports and Recreation Trust's 5 year plan,

14/058 P.C.S.O. REPORT:

The PCSO reported that there were no incidents of anti-social behaviour, 3 thefts from vehicles and 1 from a shop, a burglary from a studio and damage to the doctors' surgery.

14/059 DISTRICT & COUNTY COUNCILLORS:

14/059/a Sylvia Seal – District Councillor

None declared.

14/059/b John Bailey – County Councillor

Cllr Bailey's report had already been circulated amongst the councillors. Cllr Bailey gave an update on the Hamdon Youth Group. He reported that the proposed work in East Stoke/Windsor Lane could possibly be happening within the next year and that he has chased Highways regarding the gullies in West Street. Cllr Bailey reported that the Healthcheck event which was carried out in conjunction with Health Hearts classes was well supported, and he will forward a survey in respect of the A303 and a 'bikeability' event to the Clerk for distribution. **Action Cllr Bailey**

14/060 MINUTES OF PREVIOUS MEETING:

There were amendments to the previous month's minutes. *Minute ref: 14/041/a* – the last line should read 'The planning application....' and *Minute ref: 14/046/a* – the end of the first line should read '.....shelter if available'.

The Minutes of the previous meeting were approved and signed.

Proposed: Cllr Merrick

Seconded: Cllr Wilson

Agreed: unanimously

Cllr Bloomfield asked whether the draft minutes and agenda could be sent via email. The Clerk said that according to Standing Orders it is not legal to send the agenda via email. Cllr Middleton proposed that the draft minutes are sent via email and Cllr Bloomfield seconded the proposal. However the Clerk said that she would check the Standing Orders first before doing this. **Action Clerk**

14/061 MATTERS ARISING FROM MINUTES:

14/061/a Kissing Gate

The Clerk reported that she had only received one quotation back. This was to supply and fit wooden kissing gate at £1,315.00 or to fit, labour only, an iron kissing gate at £500.00. A discussion was held and it was agreed that before any

work was carried out an article would be put in the newsletter asking if anyone would have an objection if the gate was not replaced.

Action Clerk

14/061/b Youth Shelter

The Clerk reported that Monster Play had gone out of business and that a company called Caloo had taken over their assets and that she was waiting for a quotation from them for the removal of the shelter and for it to be repainted and installed at Castle School. The matter of the glass/litter collection was discussed and Cllr Middleton proposed that until the shelter had been moved to get Streetscene to clear the glass once a week nearer weekends. It was agreed for the Clerk to contact the PCSO in order to ascertain which day would be more beneficial for Streetscene to clear the glass.

Proposed: Cllr Middleton

Seconded: Cllr Sampson

Agreed unanimously

Cllr Merrick said that if storage was needed the shelter could be put behind the pavilion. The Clerk pointed out that the Duchy of Cornwall would require the site to be put back to its original condition.

Action Clerk

14/062 FINANCE

14/062/a Matters for Report:

i) Year End Bank Reconciliation

The Clerk gave the year end bank reconciliation report as at the 31st March 2014:

| | | |
|--|----------|-------------------|
| Current Account | £ | 100.00 |
| Reserve Account | £ | 88,789.29 |
| Sports & Recreation Assets Reserve Account | £ | 7,205.35 |
| Asset Management Reserve Account | £ | <u>16,111.02</u> |
| Total | £ | 112,205.66 |
| Outstanding Cheques | £ | <u>1,952.00</u> |
| Total as Cash Book | £ | 110,253.66 |

The Clerk pointed out that all monies held in the Sports & Recreation Assets and the Asset Management reserve accounts which total £23,316.37 are ring-fenced for specific purposes. The Clerk also pointed out that there were a number of bills that were yet to be paid which are normally paid in the latter quarter of the financial year.

ii) Comparison Against Budget

The Clerk distributed the Comparison of Budget report to all members. The year-end report shows the annual budget and the expenditure for the financial year 2013/14. The report does not include the annual payments into the Sports & Recreation Assets and Asset Management reserve accounts. The report shows that all areas with exception of two are showing an underspend; the areas showing an overspend are: Grants & Donations by £4,129.00 and Play Equipment by £7,144.80. Against the budget set for 2013/14 there has been a total underspend of £9,228.64.

iii) HMRC- Electronic Payments

The Clerk said that with regard to the notification from HMRC requiring electronic payments it has been confirmed that S.150 (5) of the Local Government Act 1972 has been repealed but the two signature rule still applies.

14/062/b Cheques Payable:

| | | | | |
|---|------------------------------------|---|--------|-----------------|
| Sarah Moore | Expenses for March | £ | 66.40 | <i>Chq 1886</i> |
| NigeNige Services | Groundsman Salary for March | £ | 708.00 | <i>Chq 1887</i> |
| Stable Print | April Newsletters | £ | 190.00 | <i>Chq 1888</i> |
| HMRC | 4 th Quarter Income Tax | £ | 121.20 | <i>Chq 1889</i> |
| Somerset Association of Local Councils | Affiliation Fee | £ | 512.14 | <i>Chq 1890</i> |

Proposed:

Cllr Middleton

Seconded:

Cllr Sampson

Agreed: unanimously

The Clerk apologised for not totalling the cheques on the agenda and that the total was £1,597.74.

14/062/c Matters for Resolution

i) Reserve Account for the Memorial Hall

Cllr Sampson said that it had been agreed at the Finance Committee meeting in November that a separate reserve account should be set up for the Memorial Hall assets.

Proposed: Cllr Middleton Seconded: Cllr Brooks Agreed: unanimously

A discussion was held for it to be brought in line with the Sports & Recreation Trust assets account and Cllr Middleton proposed an initial lump sum of £7,205 be made.

Proposed Cllr Middleton Seconded: Cllr Merrick Agreed: unanimously

Cllr Middleton also proposed an annual sum of £2,400 be paid into the account subject to annual review.

Proposed Cllr Middleton Seconded: Cllr Bloomfield Agreed: unanimously

ii) Youth Worker Grant

The Clerk said that the youth worker grant of £3,000 for two years had only been agreed in principle and could the councillors make a formal resolution.

Proposed: Cllr Bloomfield Seconded: Cllr Middleton Agreed: unanimously

iii) Parish Council Insurance Renewal

The Clerk said that the Parish Council insurance was due for renewal on 1st June 2014 and that the Long Term Agreement was due to finish. The renewal premium quoted by the current insurers, Zurich Insurance, with a 3 year LTA is £853.89 and Came & Company quoted an annual premium with a 3 year LTA of £690.17. Cllr Bloomfield proposed to use Came & Company.

Proposed: Cllr Bloomfield Seconded: Cllr Middleton Agreed: unanimously

iv) Community Council for Somerset Renewal

The Clerk said that the Community Council for Somerset membership was due for renewal with an annual membership of £35. A discussion was held regarding the benefits of this membership and Cllr Bloomfield proposed to continue with the membership.

Proposed: Cllr Bloomfield Seconded: Cllr Merrick Agreed: unanimously

v) British Legion – WWI Commemorative Event

Cllr Sampson explained about the commemorative event that was going to be held in November which involves the History Group and the village's British Legion representative and said that at the meeting in January (*see minute ref: 14/013/e*) it was agreed in principle to contribute financially towards the food. Cllr Middleton proposed giving up to £100. Cllr Hall said that this amount would not be enough. Cllr Bloomfield proposed to give up to £500.

Proposed: Cllr Bloomfield Seconded: Cllr Merrick Agreed: unanimously

14/063 MEMORIAL HALL AND GROUNDS

Cllr Middleton asked about the alternative parking area. Cllr Sampson confirmed that this had yet to be discussed.

14/064 SPORTS AND RECREATION TRUST

This had been discussed under *Minute Ref: 14/061/b*.

14/065 HAMDON YOUTH GROUP

Cllr Wilson reported that the geocashing will take place on 27th May and all children will be accompanied.

14/066 PLANNING

14/066/a Report on Planning Applications

14/00860/FUL & 14/00864/LBC – conversion of outbuilding to dwelling, refurbishment and erection of single storey extension, and alteration to the access – 18 North Street, Stoke sub Hamdon TA14 6QP – No objections provided the property is not sold as two separate dwellings.

14/01295/FUL – demolition of existing single storey extension and erection of a replacement two storey extension to dwellinghouse and link to existing adjacent store – 47 Castle Street, Stoke sub Hamdon TA14 6RF – No objections or observations.

14/01440/FUL – rendering of gable end wall including end wall of porch – 15 Langlands, Stoke sub Hamdon TA14 6QA – this application is with the planning committee for consideration

14/066/b Planning Decisions and Reports

14/00109/FUL – proposed alterations, improvement and extension – 96 North Street, Stoke sub Hamdon TA14 6QT – Granted subject to 5 conditions

14/00357/FUL – construction of detached classroom on site of former nursery building – Stanchester Community School Academy, Montacute Road, East Stoke, Stoke sub Hamdon TA14 6UG - Granted subject to 4 conditions.

14/067 CORRESPONDENCE

14/067/a NSPCC Grant Request

A letter request a donation had been received. The Clerk said that this would come under S.137 of LGA 1972. Cllr Hall proposed to donate £50.

Proposed: Cllr Hall

Seconded: Cllr Middleton

Agreed: unanimously

14/067/b Hamdon Playgroup

The children of Hamdon Playgroup sent a thank you card and picture for the recent grant towards play equipment.

14/067/b Shopmobility

A thank you has been received from Shopmobility for the recent grant.

14/068 HIGHWAYS & FOOTPATHS

None declared.

14/069 STREET LIGHTING

None declared.

14/070 WORKING PARTY REPORTS

14/070/a Allotments

The Clerk reported that she has received some complaints about some damage to an allotment at Stonehill.

14/070/b Transport Strategy Group

Cllr Brooks reported that there was a meeting with Highways regarding the white lines and getting some of the yellow lines changed.

14/071 MEMBERS' REPORTS

Cllr Bloomfield asked if the Parish Council could discuss getting a bench installed outside the front of the Memorial hall at the next meeting.

14/072 ITEMS FOR FUTURE AGENDAS

None declared.

There being no further business the meeting was closed at 9.13pm and the Annual meeting will be held on Tuesday, 13th May at 7pm followed by the monthly meeting at 7.30pm.